Supplemental Instructions and Completed Example of Form 990-PF

This part of the instructions provides a set of facts and a filled-in example to help you prepare a complete and accurate Form 990-PF.

The illustrated example was prepared using the following facts:

1. The Oak Foundation, Inc., was created by the Oak Manufacturing Co., Inc., which made an initial gift of $100,000 ($95,000 in cash plus 1,000 shares of Neptune, Inc. stock valued at $5,000) when the foundation was incorporated. Before 2001, Oak Manufacturing Co., Inc., was the only substantial contributor to the foundation. The Oak Manufacturing Co., Inc., did not make a contribution to the foundation in 2001.

2. The foundation was incorporated February 15, 1968, and recognized as an exempt organization described in Code section 501(c)(3) on June 1, 1968, at which time it was issued a determination letter. It was classified as a private nonoperating foundation on October 15, 1970.

3. The foundation's investments consisted of $250,000 in certificates of deposit and $72,000 in stocks at the beginning of 2001.

4. The foundation purchased office equipment for $3,000 on June 3, 1997, and is depreciating this equipment on a straight line depreciation method using an estimated life of 10 years.

5. Total revenue recorded on the foundation's books for the year consisted of:

Gift from Ms. Carroll Haggerty on 5/18/2001	$ 16,000
Gift from Ms. Rachel Patton on 12/7/2001	15,000
Other contributions (none substantial)	10,000
Interest income on certificates of deposit	15,000
Dividend income on stocks owned	4,000
Capital gain on sale of stock (basis per books $5,000, selling price $6,000, no settlement costs)	1,000
Total revenue	$ 61,000

6. The expenses paid by the organization during the year consisted of:

Salary to foundation's Sec.-Treas.		$ 600
Other salaries and wages		1,000
Accounting services (auditing–$200, preparing Form 990-PF–$100)		300
Taxes (Excise tax on 2000 investment income)		320
Occupancy expenses		2,200
Other expenses:		
Stationery	$105	
Postage	55	
Telephone	140	300
		$ 4,720

Grants made:

Allen Reid Museum of Fine Arts 31 Meyers St., Atlanta, GA, a private operating foundation under 501(c)(3) and defined in 4942(j)(3)	$15,000
Moore-Price Clinic 1111 Jordan Ave., College Park, GA, a publicly supported hospital under 509(a)(1) and described in 170(b)(1)(A)(iii)	15,000
Ervin Guinn Institute 198 Long Blvd., Stone Mtn., GA, a publicly supported college under 509(a)(1) and described in 170(b)(1)(A)(ii)	10,000
Blue Circle of America Washington, DC, a publicly supported charity under 509(a)(1) and defined in 170(b)(1)(A)(vi)	5,000
Total grants and contributions paid	$45,000
Total expenses, grants, and contributions paid	$49,720

The foundation purchased 500 shares of Venus Corporation stock from other than a disqualified person for $4,000 during the year. The purchase is not included in the $49,720 of expenses, grants, and contributions paid in the year. Also not included in this total is the $300 of depreciation on office equipment referred to in Item 4 above.

7. On the basis of time devoted to particular activities, 60% of the foundation's expenses were allocated to its exempt purpose and 40% to the production of investment income. However, no allocation was required for the $100 cost of preparing the Form 990-PF because this expense is considered to relate only to the foundation's exempt purpose.

8. The balance in the organization's checking account at the beginning of the tax year was $1,100. The average monthly balance in the account for the year was $3,550. The average monthly fair market value of the foundation's securities—stocks and certificates of deposit—was $322,000.

9. The excise tax on net investment income imposed under section 4940 is the only tax due with this return. No other Chapter 42 taxes apply this year.

10. In 2000 the foundation's qualifying distributions exceeded the distributable amount for that year by $2,100. This amount is available as an excess distributions carryover to 2001.

11. Grant approved for future payment but not distributed in 2001:
Dr. Clark Eller
101 Gore Ave., Atlanta, GA 30311,
$2,000 for postdoctoral studies in physics at Georgia Tech.

The foundation previously applied for and received advance approval of its grant-making procedures under the procedures set forth in Regulations section 53.4945-4(d).

12. A grant of $15,000 was made to the Allen Reid Museum of Fine Arts to cover part of the costs of renovation and expansion of the museum facilities. The grant was made according to established requirements for expenditure responsibility under section 4945(h).

13. The Neptune, Inc. stock is publicly traded. It had a market value of $4,750 on December 31, 1969. When the stock was donated in 1968, the foundation entered it on its books at $5,000, the fair market value on the contribution date. The donor's basis in the stock was $5,300. The foundation sold the stock through a broker on March 2, 2001.

14. The foundation is on the cash receipts and disbursements method of accounting and uses a calendar year accounting period.

15. The foundation rents space in an office building owned by an unrelated section 501(c)(4) organization for less than fair rental value. Except for that transaction, the foundation did not engage in any transfer of assets or other transactions with a section 527 (political) organization or with other section 501(c) organizations not described in section 501(c)(3) of the Code. Neither is the foundation directly or indirectly affiliated with or related to any such organization.

Part I—Analysis of Revenue and Expenses

Line 1, column (a). We have entered the gross amount of contributions, gifts, grants, etc., received during the tax year.

Note: *We did not check the box on line 1 because 2 contributors gave $5,000 or more so we must complete a Schedule B (Form 990, 990-EZ, or 990-PF),* ***Schedule of Contributors,*** *and attach it to our Form 990-PF.*

Line 3, columns (a) and (b). We have entered the interest income received during the tax year.

Line 4, columns (a) and (b). We have entered the dividend income received during the tax year.

Line 6a, column (a). We have entered the gain as reflected in the books on the sale of the Neptune, Inc. stock.

Line 6b. We have entered the gross sales price of Neptune, Inc. stock whose net gain is reflected in line 6a.

Line 7, column (b). We have entered the capital gain figure from Part IV, line 2. The basis for computing the gain in this case is the donor's basis (under the rules of section 1015), since that figure is greater than the December 31, 1969, fair market value.

Line 12, columns (a) and (b). We have entered the totals of lines 1 through 11.

Line 13, columns (a), (b), and (d). We have entered compensation of officers.

Note: *Columns (b) and (d) reflect the 40% and 60% allocation of expenses that apply to the production of investment income and the exempt purpose function, respectively.*

Line 14, columns (a), (b), and (d). We have entered other salaries and wages in column (a). We allocated 40% of those expenses in column (b) and 60% in column (d).

Line 16, columns (a), (b), and (d). We have entered the total accounting expenses in column (a), and made an allocation in columns (b) and (d). The allocation for this line is based on $200 of allocable expenses and $100 of nonallocable expenses. Column (b) is 40% of the $200 allocable expenses. Column (d) is 60% of the $200 allocable expenses plus the $100 accounting fees (which are not allocable) for preparing Form 990-PF.

Line 18, column (a). We have entered the amount of excise tax on investment income paid with the 990-PF filed for 2000. This is not an expense to be allocated between the exempt purpose function and the production of income.

Line 19, columns (a) and (b). We have entered the amount allowable as a deduction for depreciation of office equipment, $3,000 × 10% (10-year life) equals $300. Column (b) reflects the allocation for the production of investment income.

Line 20, columns (a), (b), and (d). We have entered the expense for office rental. The remaining columns reflect the allocation between the production of income and the exempt function.

Line 23, columns (a), (b), and (d). We have entered the total other expenses in column (a). Columns (b) and (d) are allocated as follows: Column (b) is 40% of the $300 of allocable expenses. Column (d) is 60% of the $300 allocable expenses.

Line 24, columns (a), (b), and (d). We have entered the total of lines 13 through 23 for each column. Columns (b) and (d) represent the allocation of the operating and administrative expenses for the year between the production of income and the exempt function.

Line 25, columns (a) and (d). We have entered the total contributions, gifts, and grants paid out in both columns. This disbursement is for the exempt purpose of the foundation and no allocation is required in column (d).

Line 26, columns (a), (b), and (d). We have entered the total of operating and administrative expenses and contributions, etc., for the year. The necessary allocations are shown in the totals for columns (b) and (d).

Line 27a. We have entered the excess of revenue over expenses (line 12 less line 26, column (a)).

Line 27b. We have entered the net investment income (line 12 less line 26, column (b)).

Line 27c. We have entered "N/A." This column does not apply because the Oak Foundation is a nonoperating private foundation and had no income from charitable activities reportable on lines 10 and 11 of Part I.

Part II—Balance Sheets

We have prepared balance sheets that correctly reflect the organization's assets, liabilities, and net assets at the beginning of the tax year and at the end of the tax year. The end-of-year fair market value of all assets is shown as well.

Part III—Analysis of Changes in Net Assets or Fund Balances

This section is used to show the $10,980 increase in net assets of the foundation as shown in Part I, line 27a.

Part IV—Capital Gains and Losses for Tax on Investment Income

We have entered the long-term capital gain from the sale of the Neptune stock. We used the donor's basis, $5,300, to figure the gain on the sale of the stock under Code section 1015. We would have used the fair market value on December 31, 1969, $4,750, under the special rule of section 4940(c)(4)(B) if it had been higher than the donor's basis.

Part V—Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

We have checked the "No" box to indicate that the foundation was not liable for the section 4942 tax during the 5 base-period years.

Line 1, column (b). We have entered the adjusted qualifying distributions for each year in the base period.

Line 1, column (c). We have entered the net value of noncharitable-use assets for each year in the base period.

Line 1, column (d). We determined the distribution ratio for each year in the base period by dividing column (b) by column (c) and have entered the ratio for each year.

Line 2. We have entered the total of the amounts from line 1, column (d).

Line 3. We divided the amount on line 2 by 5 and have entered the result.

Line 4. We have entered the net value of noncharitable-use assets for 2001.

Line 5. We multiplied the amount on line 4 by the payout ratio on line 3 and have entered the result.

Line 6. We have entered 1% of the amount from Part I, line 27, column (b).

Line 7. We have entered the total of lines 5 and 6.

Line 8. We have entered the qualifying distributions for 2001 from Part XII, line 4.

Because line 8 is more than line 7, the foundation qualifies for the reduced 1% tax on net investment income for the year.

Part VI—Excise Tax Based on Investment Income

Line 1. We have checked the box on line 1b and entered the excise tax on investment income (1% of the net investment income shown on line 27b of Part I). We then brought the amount to lines 3 and 5.

Line 9. We have entered $179, which is the amount of tax due. This amount must be paid in full when the return is filed.

Part VII-A—Statements Regarding Activities

Every statement in this section should be answered "Yes," "No," or "N/A" (not applicable). In addition, statement 8a should list all the states that require a report from your organization. We have attached a schedule for line 10 listing the names and addresses of the two persons who became substantial contributors in 2001.

Part VII-B—Activities for Which Form 4720 May Be Required

We answered "Yes" to question 1a(4) because of the $600 salary paid to the foundation's secretary-treasurer. We answered "No" to question 1b because the salary meets the "reasonable compensation" exception to self-dealing.

Part VIII—Information About Officers, Directors, Trustees, etc.

Line 1. We have listed the names and other data for the foundation's officers, including the compensation of the secretary-treasurer for 2001. Lines 2 and 3 do not apply so we have entered "None."

Part IX-A—Summary of Direct Charitable Activities

Because there were no direct charitable activities, we entered "N/A."

Part IX-B—Summary of Program-Related Investments

We entered "N/A" because the foundation engaged only in grantmaking activities rather than direct charitable activities (as defined in the instructions for Part IX-A).

Part X—Minimum Investment Return

We have computed the minimum investment return for 2001 using the information provided.

Part XI—Distributable Amount

This section provides the computation for the distributable amount for 2001. The distributable amount in this example is the minimum investment return minus the tax on net investment income for 2001.

Part XII—Qualifying Distributions

Line 1a. The amount from Part I, column (d), line 26, is entered here. Because there are no additions from lines 1b, 2, or 3, the amount is entered on line 4.

Line 5. Because this foundation qualifies for the section 4940(e) reduction in tax, we have entered "179" (1% of net investment income).

Line 6. We subtracted line 5 from line 4 and entered the difference on this line.

Part XIII—Undistributed Income

Line 3e. We have entered the excess distributions carryover from 2000.

Line 4. We have entered the qualifying distributions for 2001 from Part XII, line 4.

Line 4d. We have entered the amount applied to the 2001 distributable amount.

Line 4e. We have entered $31,741, the remaining amount distributed out of corpus. To get this amount, we subtracted the amount on line 4d from the amount shown on the memo entry for line 4 ($47,680 minus $15,939).

Line 5. We have entered -0- because there is no excess distributions carryover applied to 2001.

Line 6. We have entered the net total of corpus on line 6a and zeroes for the rest of line 6.

Line 7. We have entered -0- because there were no distributions applicable under these Code sections.

Line 8. We have entered -0- because there was no excess distributions carryover from 1996.

Line 9. We have entered the excess distributions carried forward.

Lines 10d and 10e. We have entered the excess distributions from 2000 and 2001 as an analysis of line 9.

Part XIV—Private Operating Foundations

We have entered "N/A" (not applicable) in this section since the information required here applies only to private operating foundations. The foundation in this example was classified as a private nonoperating foundation.

Part XV—Supplementary Information

Lines 1a and 1b. These lines do not apply.

Line 2. We have included the information required.

Line 3a. We have listed the names and addresses of recipients; purposes; and amounts of all contributions and grants paid out during the tax year.

Line 3b. This line contains information on the one grant approved for future payment.

Part XVI-A—Analysis of Income-Producing Activities

Lines 3 and 4. We have entered the amounts received from interest and dividends and designated the proper exclusion code.

Line 8. We have entered the gain per books from the sale of the Neptune stock and entered the exclusion code applicable to capital gains that are not taxable as unrelated business income. We did not enter the smaller ($700) gain computed using the donor's basis because that computation is reflected in column (b) of Part I, whereas Part XVI-A includes only amounts reported in column (a) of Part I. If the foundation had reported other capital gains on line 6 of Part I that were not reportable in column (b) of Part I, those gains would also be reportable in Part XVI-A.

Part XVI-B—Relationship of Activities to the Accomplishment of Exempt Purposes

We entered "N/A" because the foundation did not have any exempt function income to report in column (e) of Part XVI-A.

Part XVII—Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations

We have entered "Yes" on line 1b(3) because the foundation rents space in an office building owned by the Civic League of Atlanta, an unrelated section 501(c)(4) organization, for less than fair rental value. To the remaining questions for lines 1 and 2, we answered "No" or "N/A."

THE OAK FOUNDATION, INC. EIN 58-1234567 SCHEDULE OF INFORMATION FOR FORM 990-PF

PART I, LINE 16

Accounting services

Nicholas Miller, C.P.A. for auditing and preparation of Form 990-PF $300

PART I, LINE 18

Taxes

The excise tax on 2000 net investment income $320

PART I, LINE 19, DEPRECIATION SCHEDULE

Description of Property	Date Acquired	Cost	Prior Years' Depreciation	Method	Useful Life	Depreciation for This Year
Office Equipment	6/3/97	$3,000	$1,050	S/L	10 years	$300

PART I, LINE 23, OTHER EXPENSES

Stationery	$105
Postage	55
Telephone	140
Total	$300

PART II, LINE 10, INVESTMENTS—SECURITIES

Corporate Name	No. of Shares	Book Value	Fair Market Value
Atlas, Inc.	100	$1,000	$1,100
Zeus, Inc.	500	10,000	9,500
Athena, Inc.	300	6,000	6,000
Mars-Mercury, Inc.	500	10,000	9,000
Jupiter, Inc.	100	30,000	31,000
Venus, Inc.	500	4,000	5,500
Saturn, Inc.	600	10,000	11,000
Total		$71,000	$73,100

PART II, LINE 14, LAND, BUILDINGS, AND EQUIPMENT

Description	Cost	Accum. Deprec.	Fair Market Value
Office furnishings and equipment	$3,000	$1,350	$1,720

PART VII-A, LINE 10, Persons Becoming Substantial Contributors During The Tax Year

Ms. Carroll Haggerty
121 Anderson Ave.
Athens, GA 30601

Ms. Rachel Patton
162 Reno Rd.
Rome, GA 30161

Both substantial contributors are nieces of the foundation's president but are not otherwise related by blood, marriage, or stock ownership to the foundation or its managers.

PART VII-B, QUESTION 5c, TAXES ON TAXABLE EXPENDITURES

Information relating to grants subject to expenditure responsibility:

Grantee—Allen Reid Museum of Fine Arts, 31 Meyers St., Atlanta, GA 30301.
Date paid—April 7, 2001. Amount—$15,000.
Purpose—For the partial support of a major renovation and expansion of the museum facilities.
Amount of grant spent by grantee—$15,000.
Diversion—To the knowledge of the Foundation, and based on the report furnished by the grantee, no part of the grant has been used for other than its intended purpose.
Date of report for grantee—Final report January 8, 2002.
In addition to its own report covering the use of grant funds, the grantee furnished an independent auditor's report of its operations for its fiscal year ending September 30, 2001. Since this latter report verified the information provided by the grantee, The Oak Foundation, Inc., deemed further verification of the grantee's report unnecessary.

PART XV, LINES 2b and d

b Individual applicants should submit a brief resume of academic qualifications. For research grants, include an outline of the proposed investigation and a proposed budget.

d Preference is given to Georgia residents and charitable organizations. Most grants are made for educational purposes but, to the extent that funds are available, grants may be made for other purposes and to individuals and organizations in other states. No more than $5,000 is granted to any one person over a 4-year period. Grants to organizations are not more than $25,000 to any one organization in 1 year.

Form **990-PF**

Department of the Treasury
Internal Revenue Service

Return of Private Foundation
or Section 4947(a)(1) Nonexempt Charitable Trust Treated as a Private Foundation

Note: *The organization may be able to use a copy of this return to satisfy state reporting requirements.*

OMB No. 1545-0052

2001

For calendar year 2001, or tax year beginning , 2001, and ending , 20

G Check all that apply: ☐ Initial return ☐ Final return ☐ Amended return ☐ Address change ☐ Name change

Use the IRS label. Otherwise, print or type. See Specific Instructions.

Name of organization: Oak Foundation, Inc.

Number and street (or P.O. box number if mail is not delivered to street address): 133 Winchester Dr. Room/suite:

City or town, state, and ZIP code: Atlanta, GA 30320-4836

A Employer identification number 58 1234567

B Telephone number (see page 10 of the instructions) (404) 423-4567

C If exemption application is pending, check here ▶ ☐

D 1. Foreign organizations, check here . ▶ ☐

2. Foreign organizations meeting the 85% test, check here and attach computation . ▶ ☐

E If private foundation status was terminated under section 507(b)(1)(A), check here . ▶ ☐

F If the foundation is in a 60-month termination under section 507(b)(1)(B), check here . ▶ ☐

H Check type of organization: ☒ Section 501(c)(3) exempt private foundation ☐ Section 4947(a)(1) nonexempt charitable trust ☐ Other taxable private foundation

I Fair market value of all assets at end of year *(from Part II, col. (c), line 16)* ▶ $ 338,200

J Accounting method: ☒ Cash ☐ Accrual ☐ Other (specify) *(Part I, column (d) must be on cash basis.)*

Part I **Analysis of Revenue and Expenses** *(The total of amounts in columns (b), (c), and (d) may not necessarily equal the amounts in column (a) (see page 10 of the instructions).)*

SAMPLE

		(a) Revenue and expenses per books	**(b)** Net investment income	**(c)** Adjusted net income	**(d)** Disbursements for charitable purposes (cash basis only)
Revenue	1 Contributions, gifts, grants, etc., received (attach schedule)	41,000			
	Check ▶ ☐ if the foundation is **not** required to attach Sch. B				
	2 Distributions from split-interest trusts				
	3 Interest on savings and temporary cash investments	15,000	15,000		
	4 Dividends and interest from securities	4,000	4,000		
	5a Gross rents				
	b (Net rental income or (loss))				
	6a Net gain or (loss) from sale of assets not on line 10	1,000			
	b Gross sales price for all assets on line 6a 6,000				
	7 Capital gain net income (from Part IV, line 2)		700		
	8 Net short-term capital gain				
	9 Income modifications				
	10a Gross sales less returns and allowances				
	b Less: Cost of goods sold				
	c Gross profit or (loss) (attach schedule)				
	11 Other income (attach schedule)				
	12 **Total.** Add lines 1 through 11	61,000	19,700	N/A	
Operating and Administrative Expenses	13 Compensation of officers, directors, trustees, etc.	600	240		360
	14 Other employee salaries and wages	1,000	400		600
	15 Pension plans, employee benefits				
	16a Legal fees (attach schedule)				
	b Accounting fees (attach schedule)	300	80		220
	c Other professional fees (attach schedule)				
	17 Interest				
	18 Taxes (attach schedule) (see page 14 of the instructions)	320	-0-		-0-
	19 Depreciation (attach schedule) and depletion	300	120		
	20 Occupancy	2,200	880		1,320
	21 Travel, conferences, and meetings				
	22 Printing and publications				
	23 Other expenses (attach schedule)	300	120		180
	24 **Total operating and administrative expenses.** Add lines 13 through 23	5,020	1,840		2,680
	25 Contributions, gifts, grants paid	45,000			45,000
	26 **Total expenses and disbursements.** Add lines 24 and 25	50,020	1,840		47,680
	27 Subtract line 26 from line 12:				
	a **Excess of revenue over expenses and disbursements**	10,980			
	b **Net investment income** (if negative, enter -0-)		17,860		
	c **Adjusted net income** (if negative, enter -0-)			N/A	

Part II Balance Sheets

Attached schedules and amounts in the description column should be for end-of-year amounts only. (See instructions.)

		Beginning of year	End of year	
		(a) Book Value	(b) Book Value	(c) Fair Market Value
Assets	1 Cash—non-interest-bearing	1,100	13,380	13,380
	2 Savings and temporary cash investments	250,000	250,000	250,000
	3 Accounts receivable ▶			
	Less: allowance for doubtful accounts ▶			
	4 Pledges receivable ▶			
	Less: allowance for doubtful accounts ▶			
	5 Grants receivable			
	6 Receivables due from officers, directors, trustees, and other disqualified persons (attach schedule) (see page 15 of the instructions)			
	7 Other notes and loans receivable (attach schedule) ▶			
	Less: allowance for doubtful accounts ▶			
	8 Inventories for sale or use			
	9 Prepaid expenses and deferred charges			
	10a Investments—U.S. and state government obligations (attach schedule)			
	b Investments—corporate stock (attach schedule)	72,000	71,000	73,100
	c Investments—corporate bonds (attach schedule)			
	11 Investments—land, buildings, and equipment: basis ▶			
	Less: accumulated depreciation (attach schedule) ▶			
	12 Investments—mortgage loans			
	13 Investments—other (attach schedule)			
	14 Land, buildings, and equipment: basis ▶ 3,000			
	Less: accumulated depreciation (attach schedule) ▶ 1,350	1,950	1,650	1,720
	15 Other assets (describe ▶)			
	16 **Total assets** (to be completed by all filers—see page 16 of the instructions. Also, see page 1, item I)	325,050	336,030	338,200
Liabilities	17 Accounts payable and accrued expenses			
	18 Grants payable			
	19 Deferred revenue			
	20 Loans from officers, directors, trustees, and other disqualified persons			
	21 Mortgages and other notes payable (attach schedule)			
	22 Other liabilities (describe ▶)			
	23 **Total liabilities** (add lines 17 through 22)	-0-	-0-	
Net Assets or Fund Balances	**Organizations that follow SFAS 117, check here ▶ ☐ and complete lines 24 through 26 and lines 30 and 31.**			
	24 Unrestricted			
	25 Temporarily restricted			
	26 Permanently restricted			
	Organizations that do not follow SFAS 117, check here ▶ ☒ and complete lines 27 through 31.			
	27 Capital stock, trust principal, or current funds			
	28 Paid-in or capital surplus, or land, bldg., and equipment fund			
	29 Retained earnings, accumulated income, endowment, or other funds	325,050	336,030	
	30 **Total net assets or fund balances** (see page 17 of the instructions)	325,050	336,030	
	31 **Total liabilities and net assets/fund balances** (see page 17 of the instructions)	325,050	336,030	

Part III Analysis of Changes in Net Assets or Fund Balances

1 Total net assets or fund balances at beginning of year—Part II, column (a), line 30 (must agree with end-of-year figure reported on prior year's return)	1	325,050
2 Enter amount from Part I, line 27a	2	10,980
3 Other increases not included in line 2 (itemize) ▶	3	-0-
4 Add lines 1, 2, and 3	4	336,030
5 Decreases not included in line 2 (itemize) ▶	5	-0-
6 Total net assets or fund balances at end of year (line 4 minus line 5)—Part II, column (b), line 30	6	336,030

Part IV Capital Gains and Losses for Tax on Investment Income

	(a) List and describe the kind(s) of property sold (e.g., real estate, 2-story brick warehouse; or common stock, 200 shs. MLC Co.)	(b) How acquired P—Purchase D—Donation	(c) Date acquired (mo., day, yr.)	(d) Date sold (mo., day, yr.)
1a	1,000 shares Neptune, Inc.	D	2/15/68	3/2/2001
b				
c				
d				
e				

	(e) Gross sales price	(f) Depreciation allowed (or allowable)	(g) Cost or other basis plus expense of sale	(h) Gain or (loss) (e) plus (f) minus (g)
a	6,000	-0-	5,300	700
b				
c				
d				
e				

	Complete only for assets showing gain in column (h) and owned by the foundation on 12/31/69			(l) Gains (Col. (h) gain minus col. (k), but not less than -0-) **or** Losses (from col.(h))
	(i) F.M.V. as of 12/31/69	(j) Adjusted basis as of 12/31/69	(k) Excess of col. (i) over col. (j), if any	
a	4,750	5,300	-0-	700
b				
c				
d				
e				

2	Capital gain net income or (net capital loss) { If gain, also enter in Part I, line 7 / If (loss), enter -0- in Part I, line 7 }	2	700
3	Net short-term capital gain or (loss) as defined in sections 1222(5) and (6): If gain, also enter in Part I, line 8, column (c) (see pages 13 and 17 of the instructions). If (loss), enter -0- in Part I, line 8	3	

Part V Qualification Under Section 4940(e) for Reduced Tax on Net Investment Income

(For optional use by domestic private foundations subject to the section 4940(a) tax on net investment income.)

If section 4940(d)(2) applies, leave this part blank.

Was the organization liable for the section 4942 tax on the distributable amount of any year in the base period? ☐ Yes ☒ No
If "Yes," the organization does not qualify under section 4940(e). Do not complete this part.

1 Enter the appropriate amount in each column for each year; see page 18 of the instructions before making any entries.

(a) Base period years Calendar year (or tax year beginning in)	(b) Adjusted qualifying distributions	(c) Net value of noncharitable-use assets	(d) Distribution ratio (col. (b) divided by col. (c))
2000	17,600	318,200	.0553111
1999	15,700	320,100	.0490471
1998	15,800	315,400	.0500951
1997	16,300	308,600	.0528191
1996	15,500	310,200	.0499677

2	**Total** of line 1, column (d)	2	.2572401
3	Average distribution ratio for the 5-year base period—divide the total on line 2 by 5, or by the number of years the foundation has been in existence if less than 5 years	3	.0514480
4	Enter the net value of noncharitable-use assets for 2001 from Part X, line 5	4	322,361
5	Multiply line 4 by line 3	5	16,585
6	Enter 1% of net investment income (1% of Part I, line 27b)	6	179
7	Add lines 5 and 6	7	16,764
8	Enter qualifying distributions from Part XII, line 4	8	47,680

If line 8 is equal to or greater than line 7, check the box in Part VI, line 1b, and complete that part using a 1% tax rate. See the Part VI instructions on page 18.

Part VI **Excise Tax Based on Investment Income (Section 4940(a), 4940(b), 4940(e), or 4948—see page 18 of the instructions)**

1a Exempt operating foundations described in section 4940(d)(2), check here ▶ ☐ and enter "N/A" on line 1. Date of ruling letter: .... **(attach copy of ruling letter if necessary–see instructions)**			
b Domestic organizations that meet the section 4940(e) requirements in Part V, check here ▶ ☒ and enter 1% of Part I, line 27b	**1**	179	
c All other domestic organizations enter 2% of line 27b. Exempt foreign organizations enter 4% of Part I, line 12, col. (b)			
2 Tax under section 511 (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)	**2**	-0-	
3 Add lines 1 and 2	**3**	179	
4 Subtitle A (income) tax (domestic section 4947(a)(1) trusts and taxable foundations only. Others enter -0-)	**4**	-0-	
5 **Tax based on investment income.** Subtract line 4 from line 3. If zero or less, enter -0-	**5**	179	
6 Credits/Payments:			
a 2001 estimated tax payments and 2000 overpayment credited to 2001 — **6a**			
b Exempt foreign organizations—tax withheld at source — **6b**			
c Tax paid with application for extension of time to file (Form 8868) — **6c**			
d Backup withholding erroneously withheld — **6d**			
7 Total credits and payments. Add lines 6a through 6d	**7**		
8 Enter any **penalty** for underpayment of estimated tax. Check here ☐ if Form 2220 is attached	**8**		
9 **Tax due.** If the total of lines 5 and 8 is more than line 7, enter **amount owed** ▶	**9**	179	
10 **Overpayment.** If line 7 is more than the total of lines 5 and 8, enter the **amount overpaid** ▶	**10**		
11 Enter the amount of line 10 to be: **Credited to 2002 estimated tax** ▶ ____ **Refunded** ▶	**11**		

Part VII-A **Statements Regarding Activities**

		Yes	No
1a During the tax year, did the organization attempt to influence any national, state, or local legislation or did it participate or intervene in any political campaign?	**1a**		X
b Did it spend more than $100 during the year (either directly or indirectly) for political purposes (see page 19 of the instructions for definition)?	**1b**		X
*If the answer is "Yes" to **1a** or **1b,** attach a detailed description of the activities and copies of any materials published or distributed by the organization in connection with the activities.*			
c Did the organization file **Form 1120-POL** for this year?	**1c**		X
d Enter the amount (if any) of tax on political expenditures (section 4955) imposed during the year: **(1)** On the organization. ▶ $ -0- **(2)** On organization managers. ▶ $ -0-			
e Enter the reimbursement (if any) paid by the organization during the year for political expenditure tax imposed on organization managers. ▶ $ -0-			
2 Has the organization engaged in any activities that have not previously been reported to the IRS? *If "Yes," attach a detailed description of the activities.*	**2**		X
3 Has the organization made any changes, not previously reported to the IRS, in its governing instrument, articles of incorporation, or bylaws, or other similar instruments? *If "Yes," attach a conformed copy of the changes*	**3**		X
4a Did the organization have unrelated business gross income of $1,000 or more during the year?	**4a**		X
b If "Yes," has it filed a tax return on **Form 990-T** for this year?	**4b**	N/A	
5 Was there a liquidation, termination, dissolution, or substantial contraction during the year? *If "Yes," attach the statement required by General Instruction T.*	**5**		X
6 Are the requirements of section 508(e) (relating to sections 4941 through 4945) satisfied either: • By language in the governing instrument or • By state legislation that effectively amends the governing instrument so that no mandatory directions that conflict with the state law remain in the governing instrument?	**6**	X	
7 Did the organization have at least $5,000 in assets at any time during the year? *If "Yes," complete Part II, col. (c), and Part XV.*	**7**	X	
8a Enter the states to which the foundation reports or with which it is registered (see page 19 of the instructions) ▶ Georgia			
b If the answer is "Yes" to line 7, has the organization furnished a copy of Form 990-PF to the Attorney General (or designate) of each state as required by General Instruction G? *If "No," attach explanation*	**8b**	X	
9 Is the organization claiming status as a private operating foundation within the meaning of section 4942(j)(3) or 4942(j)(5) for calendar year 2001 or the taxable year beginning in 2001 (see instructions for Part XIV on page 25)? *If "Yes," complete Part XIV*	**9**		X
10 Did any persons become substantial contributors during the tax year? *If "Yes," attach a schedule listing their names and addresses.*	**10**	X	
11 Did the organization comply with the public inspection requirements for its annual returns and exemption application?	**11**	X	

Web site address ▶ www.OakFoundation.org

12 The books are in care of ▶ Ernest Amos Herbert Telephone no. ▶ (404)423-4567

Located at ▶ 133 Winchester Dr., Atlanta, GA ZIP+4 ▶ 30320-4836

13 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-PF in lieu of **Form 1041**—Check here ▶ ☐ and enter the amount of tax-exempt interest received or accrued during the year ▶ **13** N/A

SAMPLE

Part VII-B Statements Regarding Activities for Which Form 4720 May Be Required

File Form 4720 if any item is checked in the "Yes" column, unless an exception applies.

			Yes	No
1a	During the year did the organization (either directly or indirectly):			
	(1) Engage in the sale or exchange, or leasing of property with a disqualified person? ☐ Yes ☒ No			
	(2) Borrow money from, lend money to, or otherwise extend credit to (or accept it from) a disqualified person? ☐ Yes ☒ No			
	(3) Furnish goods, services, or facilities to (or accept them from) a disqualified person? ☐ Yes ☒ No			
	(4) Pay compensation to, or pay or reimburse the expenses of, a disqualified person? ☒ Yes ☐ No			
	(5) Transfer any income or assets to a disqualified person (or make any of either available for the benefit or use of a disqualified person)? ☐ Yes ☒ No			
	(6) Agree to pay money or property to a government official? (**Exception.** Check "No" if the organization agreed to make a grant to or to employ the official for a period after termination of government service, if terminating within 90 days.) ☐ Yes ☒ No			
b	If any answer is "Yes" to 1a(1)–(6), did **any** of the acts fail to qualify under the exceptions described in Regulations section 53.4941(d)-3 or in a current notice regarding disaster assistance (see page 19 of the instructions)?	1b		X
	Organizations relying on a current notice regarding disaster assistance check here ▶ ☐			
c	Did the organization engage in a prior year in any of the acts described in 1a, other than excepted acts, that were not corrected before the first day of the tax year beginning in 2001?	1c		X
2	Taxes on failure to distribute income (section 4942) (does not apply for years the organization was a private operating foundation defined in section 4942(j)(3) or 4942(j)(5)):			
a	At the end of tax year 2001, did the organization have any undistributed income (lines 6d and 6e, Part XIII) for tax year(s) beginning before 2001? ☐ Yes ☒ No			
	If "Yes," list the years ▶ 20 ..... , 19 ..... , 19 ..... , 19			
b	Are there any years listed in 2a for which the organization is **not** applying the provisions of section 4942(a)(2) (relating to incorrect valuation of assets) to the year's undistributed income? (If applying section 4942(a)(2) to **all** years listed, answer "No" and attach statement—see page 19 of the instructions.)	2b	N/A	
c	If the provisions of section 4942(a)(2) are being applied to **any** of the years listed in 2a, list the years here.			
	▶ 20 .... , 19 .... , 19 .... , 19			
3a	Did the organization hold more than a 2% direct or indirect interest in any business enterprise at any time during the year? ☐ Yes ☒ No			
b	If "Yes," did it have excess business holdings in 2001 as a result of **(1)** any purchase by the organization or disqualified persons after May 26, 1969; **(2)** the lapse of the 5-year period (or longer period approved by the Commissioner under section 4943(c)(7)) to dispose of holdings acquired by gift or bequest; or **(3)** the lapse of the 10-, 15-, or 20-year first phase holding period? *(Use Schedule C, Form 4720, to determine if the organization had excess business holdings in 2001.)*	3b	N/A	
4a	Did the organization invest during the year any amount in a manner that would jeopardize its charitable purposes?	4a		X
b	Did the organization make any investment in a prior year (but after December 31, 1969) that could jeopardize its charitable purpose that had not been removed from jeopardy before the first day of the tax year beginning in 2001?	4b		X
5a	During the year did the organization pay or incur any amount to:			
	(1) Carry on propaganda, or otherwise attempt to influence legislation (section 4945(e))? ☐ Yes ☒ No			
	(2) Influence the outcome of any specific public election (see section 4955); or to carry on, directly or indirectly, any voter registration drive? ☐ Yes ☒ No			
	(3) Provide a grant to an individual for travel, study, or other similar purposes? ☒ Yes ☐ No			
	(4) Provide a grant to an organization other than a charitable, etc., organization described in section 509(a)(1), (2), or (3), or section 4940(d)(2)? ☒ Yes ☐ No			
	(5) Provide for any purpose other than religious, charitable, scientific, literary, or educational purposes, or for the prevention of cruelty to children or animals? ☐ Yes ☒ No			
b	If any answer is "Yes" to 5a(1)–(5), did **any** of the transactions fail to qualify under the exceptions described in Regulations section 53.4945 or in a current notice regarding disaster assistance (see page 20 of the instructions)?	5b		X
	Organizations relying on a current notice regarding disaster assistance check here ▶ ☐			
c	If the answer is "Yes" to question 5a(4), does the organization claim exemption from the tax because it maintained expenditure responsibility for the grant? ☒ Yes ☐ No			
	If "Yes," attach the statement required by Regulations section 53.4945–5(d).			
6a	Did the organization, during the year, receive any funds, directly or indirectly, to pay premiums on a personal benefit contract? ☐ Yes ☒ No			
b	Did the organization, during the year, pay premiums, directly or indirectly, on a personal benefit contract?	6b		X
	If you answered "Yes" to 6b, also file Form 8870.			

Part VIII Information About Officers, Directors, Trustees, Foundation Managers, Highly Paid Employees, and Contractors

1 List all officers, directors, trustees, foundation managers and their compensation (see page 20 of the instructions):

(a) Name and address	(b) Title, and average hours per week devoted to position	(c) Compensation (If not paid, enter -0-)	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
J. Rollins Phillips 9432 Herschel Ave., Atlanta, GA 30329	President 4 hrs. per wk.	-0-	-0-	-0-
Hayden Dillon Dunn 9900 Shular Rd., Atlanta, GA 30324	V. President 3 hrs. per wk.	-0-	-0-	-0-
Ernest Amos Herbert 1241 Hutton Dr., Decatur, GA 30034	Sec. - Treas. 8 hrs. per wk.	600	-0-	-0-

2 Compensation of five highest-paid employees (other than those included on line 1—see page 21 of the instructions). If none, enter "NONE."

(a) Name and address of each employee paid more than $50,000	(b) Title and average hours per week devoted to position	(c) Compensation	(d) Contributions to employee benefit plans and deferred compensation	(e) Expense account, other allowances
None				

Total number of other employees paid over $50,000 . . . . ▶

3 Five highest-paid independent contractors for professional services—(see page 21 of the instructions). If none, enter "NONE."

(a) Name and address of each person paid more than $50,000	(b) Type of service	(c) Compensation
None		

Total number of others receiving over $50,000 for professional services . . . . ▶

Part IX-A Summary of Direct Charitable Activities

List the foundation's four largest direct charitable activities during the tax year. Include relevant statistical information such as the number of organizations and other beneficiaries served, conferences convened, research papers produced, etc.	Expenses
1 N/A	
2	
3	
4	

Part IX-B Summary of Program-Related Investments (see page 21 of the instructions)

Describe the two largest program-related investments made by the foundation during the tax year on lines 1 and 2.	Amount
1 N/A	
2	
All other program-related investments. See page 22 of the instructions. 3	
Total. Add lines 1 through 3 ▶	

Part X Minimum Investment Return (All domestic foundations must complete this part. Foreign foundations, see page 22 of the instructions.)

1	Fair market value of assets not used (or held for use) directly in carrying out charitable, etc., purposes:				
a	Average monthly fair market value of securities			1a	322,000
b	Average of monthly cash balances			1b	3,550
c	Fair market value of all other assets (see page 22 of the instructions)			1c	1,720
d	**Total** (add lines 1a, b, and c)			1d	327,270
e	Reduction claimed for blockage or other factors reported on lines 1a and 1c (attach detailed explanation)	1e	-0-		
2	Acquisition indebtedness applicable to line 1 assets			2	-0-
3	Subtract line 2 from line 1d			3	327,270
4	Cash deemed held for charitable activities. Enter 1½% of line 3 (for greater amount, see page 23 of the instructions)			4	4,909
5	**Net value of noncharitable-use assets.** Subtract line 4 from line 3. Enter here and on Part V, line 4			5	322,361
6	**Minimum investment return.** Enter 5% of line 5			6	16,118

Part XI Distributable Amount (see page 23 of the instructions) (Section 4942(j)(3) and (j)(5) private operating foundations and certain foreign organizations check here ▶ ☐ and do not complete this part.)

1	Minimum investment return from Part X, line 6			1	16,118
2a	Tax on investment income for 2001 from Part VI, line 5	2a	179		
b	Income tax for 2001. (This does not include the tax from Part VI.)	2b			
c	Add lines 2a and 2b			2c	179
3	Distributable amount before adjustments. Subtract line 2c from line 1			3	15,939
4a	Recoveries of amounts treated as qualifying distributions	4a			
b	Income distributions from section 4947(a)(2) trusts	4b			
c	Add lines 4a and 4b			4c	-0-
5	Add lines 3 and 4c			5	15,939
6	Deduction from distributable amount (see page 23 of the instructions)			6	-0-
7	**Distributable amount** as adjusted. Subtract line 6 from line 5. Enter here and on Part XIII, line 1			7	15,939

Part XII Qualifying Distributions (see page 23 of the instructions)

1	Amounts paid (including administrative expenses) to accomplish charitable, etc., purposes:		
a	Expenses, contributions, gifts, etc.—total from Part I, column (d), line 26	1a	47,680
b	Program-related investments—Total from Part IX-B	1b	
2	Amounts paid to acquire assets used (or held for use) directly in carrying out charitable, etc., purposes	2	
3	Amounts set aside for specific charitable projects that satisfy the:		
a	Suitability test (prior IRS approval required)	3a	
b	Cash distribution test (attach the required schedule)	3b	
4	**Qualifying distributions.** Add lines 1a through 3b. Enter here and on Part V, line 8, and Part XIII, line 4	4	47,680
5	Organizations that qualify under section 4940(e) for the reduced rate of tax on net investment income. Enter 1% of Part I, line 27b (see page 24 of the instructions)	5	179
6	**Adjusted qualifying distributions.** Subtract line 5 from line 4	6	47,501

Note: *The amount on line 6 will be used in Part V, column (b), in subsequent years when calculating whether the foundation qualifies for the section 4940(e) reduction of tax in those years.*

Part XIII **Undistributed Income** (see page 24 of the instructions)

		(a) Corpus	(b) Years prior to 2000	(c) 2000	(d) 2001
1	Distributable amount for 2001 from Part XI, line 7				15,939
2	Undistributed income, if any, as of the end of 2000:				
a	Enter amount for 2000 only			-0-	
b	Total for prior years: 19____,19____,19____		-0-		
3	Excess distributions carryover, if any, to 2001:				
a	From 1996				
b	From 1997				
c	From 1998				
d	From 1999				
e	From 2000 — 2,100				
f	**Total** of lines 3a through e	2,100			
4	Qualifying distributions for 2001 from Part XII, line 4: ▶ $ 47,680				
a	Applied to 2000, but not more than line 2a			-0-	
b	Applied to undistributed income of prior years (Election required—see page 24 of the instructions)		-0-		
c	Treated as distributions out of corpus (Election required—see page 24 of the instructions)	-0-			
d	Applied to 2001 distributable amount				15,939
e	Remaining amount distributed out of corpus	31,741			
5	Excess distributions carryover applied to 2001 *(If an amount appears in column (d), the same amount must be shown in column (a).)*	-0-			-0-
6	**Enter the net total of each column as indicated below:**				
a	Corpus. Add lines 3f, 4c, and 4e. Subtract line 5	33,841			
b	Prior years' undistributed income. Subtract line 4b from line 2b		-0-		
c	Enter the amount of prior years' undistributed income for which a notice of deficiency has been issued, or on which the section 4942(a) tax has been previously assessed		-0-		
d	Subtract line 6c from line 6b. Taxable amount—see page 25 of the instructions		-0-		
e	Undistributed income for 2000. Subtract line 4a from line 2a. Taxable amount—see page 25 of the instructions			-0-	
f	Undistributed income for 2001. Subtract lines 4d and 5 from line 1. This amount must be distributed in 2002				-0-
7	Amounts treated as distributions out of corpus to satisfy requirements imposed by section 170(b)(1)(E) or 4942(g)(3) (see page 25 of the instructions)	-0-			
8	Excess distributions carryover from 1996 not applied on line 5 or line 7 (see page 25 of the instructions)	-0-			
9	**Excess distributions carryover to 2002.** Subtract lines 7 and 8 from line 6a	33,841			
10	Analysis of line 9:				
a	Excess from 1997				
b	Excess from 1998				
c	Excess from 1999				
d	Excess from 2000 — 2,100				
e	Excess from 2001 — 31,741				

Part XIV Private Operating Foundations (see page 25 of the instructions and Part VII-A, question 9)

1a If the foundation has received a ruling or determination letter that it is a private operating foundation, and the ruling is effective for 2001, enter the date of the ruling . . . . ▶ N/A

b Check box to indicate whether the organization is a private operating foundation described in section ☐ 4942(j)(3) or ☐ 4942(j)(5)

	Tax year	Prior 3 years			
	(a) 2001	**(b)** 2000	**(c)** 1999	**(d)** 1998	**(e) Total**
2a Enter the lesser of the adjusted net income from Part I or the minimum investment return from Part X for each year listed					
b 85% of line 2a					
c Qualifying distributions from Part XII, line 4 for each year listed					
d Amounts included in line 2c not used directly for active conduct of exempt activities					
e Qualifying distributions made directly for active conduct of exempt activities. Subtract line 2d from line 2c					
3 Complete 3a, b, or c for the alternative test relied upon: **a** "Assets" alternative test—enter: **(1)** Value of all assets					
(2) Value of assets qualifying under section 4942(j)(3)(B)(i)					
b "Endowment" alternative test— Enter ⅔ of minimum investment return shown in Part X, line 6 for each year listed					
c "Support" alternative test—enter: **(1)** Total support other than gross investment income (interest, dividends, rents, payments on securities loans (section 512(a)(5)), or royalties)					
(2) Support from general public and 5 or more exempt organizations as provided in section 4942(j)(3)(B)(iii)					
(3) Largest amount of support from an exempt organization					
(4) Gross investment income					

Part XV Supplementary Information (Complete this part only if the organization had $5,000 or more in assets at any time during the year—see page 26 of the instructions.)

1 Information Regarding Foundation Managers:

a List any managers of the foundation who have contributed more than 2% of the total contributions received by the foundation before the close of any tax year (but only if they have contributed more than $5,000). (See section 507(d)(2).)

None

b List any managers of the foundation who own 10% or more of the stock of a corporation (or an equally large portion of the ownership of a partnership or other entity) of which the foundation has a 10% or greater interest.

None

2 Information Regarding Contribution, Grant, Gift, Loan, Scholarship, etc., Programs:

Check here ▶ ☐ if the organization only makes contributions to preselected charitable organizations and does not accept unsolicited requests for funds. If the organization makes gifts, grants, etc. (see page 26 of the instructions) to individuals or organizations under other conditions, complete items 2a, b, c, and d.

a The name, address, and telephone number of the person to whom applications should be addressed:

E. A. Herbert, The Oak Foundation, Inc., 133 Winchester Dr., Atlanta, GA 30320-4836
Telephone (404)423-4567

b The form in which applications should be submitted and information and materials they should include:

See attachment.

c Any submission deadlines:

Applications are accepted at any time. Notice of approval, rejection, or requests for additional information usually sent in 2 months.

d Any restrictions or limitations on awards, such as by geographical areas, charitable fields, kinds of institutions, or other factors:

See attachment.

Part XV Supplementary Information (continued)

3 Grants and Contributions Paid During the Year or Approved for Future Payment

Recipient Name and address (home or business)	If recipient is an individual, show any relationship to any foundation manager or substantial contributor	Foundation status of recipient	Purpose of grant or contribution	Amount
a *Paid during the year*				
Moore-Price Clinic College Park, GA 30303	N/A	Public	To buy equipment	$15,000
Allen Reid Museum of Fine Arts Atlanta, GA 30301	N/A	Pvt. Op. Fdn.	To renovate museum	15,000
Ervin Guinn Institute Stone Mtn., GA 30087	N/A	Public	To buy library materials	10,000
Blue Circle of America Washington, DC 20415	N/A	Public	To build campground	5,000
Total . . . . ▶ **3a**				$45,000
b *Approved for future payment*				
Dr. Clark Eller 101 Gore Ave. Atlanta, GA 30311	None	N/A	For postdoctoral studies	$2,000
Total . . . . ▶ **3b**				$2,000

Part XVI-A Analysis of Income-Producing Activities

Enter gross amounts unless otherwise indicated.	Unrelated business income (a) Business code	(b) Amount	Excluded by section 512, 513, or 514 (c) Exclusion code	(d) Amount	(e) Related or exempt function income (See page 26 of the instructions.)
1 Program service revenue:					
a					
b					
c					
d					
e					
f					
g Fees and contracts from government agencies					
2 Membership dues and assessments					
3 Interest on savings and temporary cash investments			14	15,000	
4 Dividends and interest from securities			14	4,000	
5 Net rental income or (loss) from real estate:					
a Debt-financed property					
b Not debt-financed property					
6 Net rental income or (loss) from personal property					
7 Other investment income					
8 Gain or (loss) from sales of assets other than inventory			18	1,000	
9 Net income or (loss) from special events					
10 Gross profit or (loss) from sales of inventory					
11 Other revenue: a					
b					
c					
d					
e					
12 Subtotal. Add columns (b), (d), and (e)				20,000	

13 Total. Add line 12, columns (b), (d), and (e) . . . . . ▶ 13 20,000

(See worksheet in line 13 instructions on page 26 to verify calculations.)

Part XVI-B Relationship of Activities to the Accomplishment of Exempt Purposes

Line No. ▼	Explain below how each activity for which income is reported in column (e) of Part XVI-A contributed importantly to the accomplishment of the organization's exempt purposes (other than by providing funds for such purposes). (See page 27 of the instructions.)
	N/A

Part XVII Information Regarding Transfers To and Transactions and Relationships With Noncharitable Exempt Organizations

1 Did the organization directly or indirectly engage in any of the following with any other organization described in section 501(c) of the Code (other than section 501(c)(3) organizations) or in section 527, relating to political organizations?

			Yes	No
a	Transfers from the reporting organization to a noncharitable exempt organization of:			
	(1) Cash	1a(1)		X
	(2) Other assets	1a(2)		X
b	Other Transactions:			
	(1) Sales of assets to a noncharitable exempt organization	1b(1)		X
	(2) Purchases of assets from a noncharitable exempt organization	1b(2)		X
	(3) Rental of facilities, equipment, or other assets	1b(3)	X	
	(4) Reimbursement arrangements	1b(4)		X
	(5) Loans or loan guarantees	1b(5)		X
	(6) Performance of services or membership or fundraising solicitations	1b(6)		X
c	Sharing of facilities, equipment, mailing lists, other assets, or paid employees	1c		X

d If the answer to any of the above is "Yes," complete the following schedule. Column **(b)** should always show the fair market value of the goods, other assets, or services given by the reporting organization. If the organization received less than fair market value in any transaction or sharing arrangement, show in column **(d)** the value of the goods, other assets, or services received.

(a) Line no.	**(b)** Amount involved	**(c)** Name of noncharitable exempt organization	**(d)** Description of transfers, transactions, and sharing arrangements
b(3)	$2,200	Civic League of Atlanta	The foundation rents space in an office building owned by an unrelated section 501(c)(4) organization for less than fair rental value.

2a Is the organization directly or indirectly affiliated with, or related to, one or more tax-exempt organizations described in section 501(c) of the Code (other than section 501(c)(3)) or in section 527? ☐ Yes ☒ No

b If "Yes," complete the following schedule.

(a) Name of organization	**(b)** Type of organization	**(c)** Description of relationship

Sign Here

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than taxpayer or fiduciary) is based on all information of which preparer has any knowledge.

J. Rollins Phillips — Signature of officer or trustee | Date: 4/13/2002 | Title: President

Paid Preparer's Use Only

Preparer's signature: Nicholas Miller | Date: 4/2/2002 | Check if self-employed ► ☐ | Preparer's SSN or PTIN (See **Signature** on page 28 of the instructions.)

Firm's name (or yours if self-employed), address, and ZIP code: Nicholas Miller Assoc., 711 Wiles Ave., Atlanta, GA 30302 | EIN ► 58-7654321 | Phone no. (404) 423-7654

Schedule B
(Form 990, 990-EZ, or 990-PF)
Department of the Treasury
Internal Revenue Service

Schedule of Contributors

Supplementary Information for line 1 of Form 990, 990-EZ and 990-PF (see instructions)

OMB No. 1545-0047

2001

Name of organization	**Employer identification number**
Oak Foundation, Inc.	58 1234567

Organization type (check one):

Filers of:	**Section:**
Form 990 or 990-EZ	☐ 501(c)( ) (enter number) organization
	☐ 4947(a)(1) nonexempt charitable trust **not** treated as a private foundation
	☐ 527 political organization
Form 990-PF	☒ 501(c)(3) exempt private foundation
	☐ 4947(a)(1) nonexempt charitable trust treated as a private foundation
	☐ 501(c)(3) taxable private foundation

Check if your organization is covered by the **General rule** or a **Special rule.** (**Note:** *Only a section 501(c)(7), (8), or (10) organization can check box(es) for both the General rule and a Special rule—see instructions.*)

General Rule—

☒ For organizations filing Form 990, 990-EZ, or 990-PF that received, during the year, $5,000 or more (in money or property) from any one contributor. (Complete Parts I and II.)

Special Rules—

☐ For a section 501(c)(3) organization filing Form 990, or Form 990-EZ, that met the 33⅓% support test of the regulations under sections 509(a)(1)/170(b)(1)(A)(vi) and received from any one contributor, during the year, a contribution of the greater of $5,000 or 2% of the amount on line 1 of these forms. (Complete Parts I and II.)

☐ For a section 501(c)(7), (8), or (10) organization filing Form 990, or Form 990-EZ, that received from any one contributor, during the year, aggregate contributions or bequests of more than $1,000 for use *exclusively* for religious, charitable, scientific, literary, or educational purposes, or the prevention of cruelty to children or animals. (Complete Parts I, II, and III.)

☐ For a section 501(c)(7), (8), or (10) organization filing Form 990, or Form 990-EZ, that received from any one contributor, during the year, some contributions for use *exclusively* for religious, charitable, etc., purposes, but these contributions did not aggregate to more than $1,000. (If this box is checked, enter here the total contributions that were received during the year for an *exclusively* religious, charitable, etc., purpose. Do not complete any of the Parts unless the General rule applies to this organization because it received nonexclusively religious, charitable, etc., contributions of $5,000 or more during the year.) . . . . ▶ $ ____________

Caution: *Organizations that are not covered by the General rule and/or the Special rules do not file Schedule B (Form 990, 990-EZ, or 990-PF), but they* ***must*** *check the box in the heading of their Form 990, Form 990-EZ, or on line 1 of their Form 990-PF, to certify that they do not meet the filing requirements of Schedule B (Form 990, 990-EZ, or 990-PF).*

Name of organization: Oak Foundation, Inc.

Employer identification number: 58 1234567

Part I Contributors (See Specific Instructions.)

(a) No.	(b) Name, address and ZIP + 4	(c) Aggregate contributions	(d) Type of contribution
1	Ms. Carroll Haggerty 121 Anderson Ave. Athens, GA 30601-0101	$ 16,000	Person [X] Payroll [ ] Noncash [ ] (Complete Part II if there is a noncash contribution.)
2	Ms. Rachel Patton 162 Reno Rd. Rome, GA 30161-1010	$ 15,000	Person [X] Payroll [ ] Noncash [ ] (Complete Part II if there is a noncash contribution.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II if there is a noncash contribution.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II if there is a noncash contribution.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II if there is a noncash contribution.)
		$	Person [ ] Payroll [ ] Noncash [ ] (Complete Part II if there is a noncash contribution.)